

Sri Sathya Sai College for Women, Bhopal

(An Autonomous College Affiliated to Barkatullah University)

Progress Report for the Session 2023-24

On 04 July 1974 Guru Purnima, Bhagwan Sri Sathya Sai Baba founded Sri Sathya Sai College for Women, Bhopal. Sanction from M.P. Uchha Shiksha Anudan Ayog was received in 1974, vide (Letter No. S/II/Affl/74/10069 dated 19.11.74) as an institution affiliated to the Barkatullah University (Letter No. 23935/Acad/Affl./74 dated 23.12.74). The institution was recognized by UGC, New Delhi under 2(f) and 12 (B), Vide letter No. F8- 14/78 (C.P.) dated. 27.03.82 and F-8 - 259/2003(CPP-i) dated 4.02.2004. Ever Since its inception, the institution has been committed to female education and emancipation our focus is on all round development of learners through value based education, innovative teaching and engaging research.

At present the College offers 20 subjects at UG level in four faculties - B.A., B.Sc., B.Com and BCA. 9 subjects in PG courses viz. English, Hindi, Mathematics, Political Science, Zoology, Biotechnology, Computer Science, Chemistry and Commerce. We also offer integrated dual Degree in B.A.L.L.B. and professional degrees of L.L.B., B.Ed. and B.C.A. The institution has an in campus hostel which can house 108 inmates. We have a fully computerised rich central library with 36,600 plus books, e-journals and e-books through inflibnet. Most of our teachers hold Ph.D degrees and are engaged actively in research. Our teachers participate in National and International conferences and seminars and have published research papers in national and international journals. The College publishes its biannual multidisciplinary research journal **Highbrow** with ISSN number. College magazine “Divya” is published annually, providing platform to our budding talents to showcase their creativity.

The institution applied to UGC, New Delhi for Autonomous status, which was granted for 10 years in December 2017 to be effective from the session 2018-19 (Letter No. F.22-1/2017(AC) dated 28.12.2017) for all programs run under UGC. Approval for the same was granted by the Department of Higher Education, Govt. of Madhya vide letter No. 466/484/2018/38-3 dated- 24.05.2018. Inspection Committee from the Barkatullah University also inspected our documents and infrastructural resources and approved of our Autonomous status for 10 years under University Statute 36 vide letter No. 2432/Academy/Sambadhta/2018 dated -13.07.2018. Having obtained all required sanction and approval, the Autonomous Cell of the college was established as per UGC guidelines in 2018.

The structure of the **Autonomous Cell** is as follows-

1. Governing Body
2. Academic Council
3. Finance Committee
4. Board of Studies
5. 9 non-statutory Committees
6. Examination Cell

Governing Body 24.03.2022 to 25.03.2025

As per the UGC guidelines for Autonomous College, the Governing Body of Sri Sathya Sai Autonomous College for Women, is being constituted as follows-

1. Dr. Meena Pimpalpure - Chairman
2. Shri. Jamboo Bhandari - Member
3. Shri. S.K. Sachdeva - Member
4. Dr. Gyanvardhan Pathak - Member
5. Shri.Vijay Sampat - Member
6. Dr. Renu Mishra - Member Teacher
7. Dr. Malti Joshi - Member Teacher
8. Smt. Elsy Jerome - One Senior Employee member
9. Dr. Radhavallabh Sharma - Educationist
10. Dr. Mathura Prasad - State Government nominee
11. Dr. Mona Purohit - University Nominee
(UTD BU Bhopal)
12. Dr. Archana Srivastava - Member Secretary

Academic Council 09.03.2022 to 08.03.2025

The Academic Council of Sri Sathya Sai (Autonomous) College for Women is being constituted as follows as per UGC guidelines for Autonomous College 2018.

Chairman: Dr. Archana Srivastava (Principal)

All Head of the Department:

- Dr. Rupa Guha Nandi (Zoology & Biotechnology)
- Dr. Shubha Kapdeo (Home Science)
- Dr. Megha Singh (English)
- Dr. Renu Mishra (Botany & Microbiology)
- Dr. Neena Arora (Chemistry)
- Dr. Sudha Tripathi (Commerce)
- Smt. Vaishali Kadwey (Computer Application & Science)
- Dr. Shriji Seth (Political Science & Sociology)
- Dr. Deepa Singh (History)
- Dr. Aradhana Adagal (Economic)
- Dr. Smita Nair (Maths)
- Dr. Anupama Chouhan (Hindi)

Four teachers of the college representing different categories of teaching staff by rotation on the basis of seniority of service in the college

1. Dr. Meena Parashar (Commerce)
2. Dr. Sunita Yadav (Zoology)

3. Dr. Manisha Tripathi (Hindi)
4. Dr. Vaishai Kadwey (Computer)

Not less than four experts/academicians from Outside the College representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Science etc. to be nominated by the Governing Body:

1. Mr. Vinod Mishra (Advocate)
2. Dr. U.C. Jain (Educationist)
3. Mr. Tribhuvan Sachdeva (Income Tax Consultant)
4. Dr. Urmila Munshi (Miracle Children Hospital)

Three Nominees of the University not less than Professors.

1. Dr. Pawan Mishra (HOD Commerce Dept. Barkatullah University)
2. Dr. Ruchi Ghosh (HOD Sociology Department)
3. Dr. Sadhana Singh (HOD Physics)

A faculty member nominated by the Principal

Member Secretary: Dr. Malti Joshi

Finance Committee 24.03.2022 to 25.03.2025

- **Chairman:** Dr. Archana Srivastava (Principal)
- One person to be nominated by the Governing Body of the College.

Shri Tribhuvan Sachdeva

- Finance Officer/ Account Officer of the College

Dr. Purnima Joshi , Mr. Y.A. Deshpande

- One senior –most teacher of the College to be nominated in rotation by the Principal.

Dr. Shubha D. Kapdeo

Board of Studies:

Separate Board of Studies was constituted for each subject, in 2021, as per UGC guidelines for a term of three years.

Board of Studies were formed for **Arts Faculty** for- English, Hindi, Economics, Political Science, Sociology, Psychology, History, Home Science and Music.

Board of Studies were formed for **Science Faculty** for- Mathematics, Physics, Chemistry, Computer Science, Botany, Zoology, Microbiology, Biotechnology.

Board of Studies for faculty of **Commerce.**

Board of Studies for faculty of **Computer Science and Applications**.

The Autonomous Cell has **9 non-statutory committees** which are-

- 1. Planning and Evaluation Committee**
Members -
 1. Dr. Renu Mishra
 2. Dr. Smita Nair
- 2. Grievance Redressal Committee**
Members -
 1. Dr. Shikha Mandloi
 2. Dr. Seema Soni
- 3. Sexual Harassment Committee**
Members -
 1. Dr. Manisha Tripathi
 2. Dr. Shikha Mandloi
- 3. Students Welfare Committee**
Members -
 1. Dr. Anita Awasthi
 2. Dr. Anita Tiwari
- 4. Academic Audit Committee**
Members -
 1. Dr. Neena Arora
 2. Dr. Shobhana Shrivastava
 3. Dr. Soma Nag
 4. Dr. Renu Shrivastava
 5. Dr Harsha Chaturvedi
- 5. Admission Committee**
Members -
 1. Dr. Shubha Kapdeo
 2. Dr. Sudha Tripathi
 3. Dr. Purnima Joshi
 4. Dr. Shriji Seth
 5. Dr. Neena Chatterjee
 6. Ms. Girjesh
- 7. Examination Committee**
Members - All Faculty Heads
- 8. Library Committee**
Members -
 1. Dr. Sadhana Ananth
 2. Mrs.KhushbooVishwakarma
(Librarian)
 3. Ms.Purnima Malviya (Dy.Librarian)
- 9. Extra Curricular Committee**
Members -
 1. Dr. Malti Joshi (Convenor)
 2. Dr. Rupa Guha Nandi
 3. Smt. Supriya Singh Chouksey

4. Smt. Meenesh Hindolia
5. Smt. Sudha Singh

IQAC Activities for the session 2023-24

The IQAC plays a key role in planning, monitoring and evaluating the academic and co-academic activities of the college. The IQAC devises academic calendar at the beginning of every academic year as per the directives of Higher Education. The IQAC is instrumental in bringing positive change in the administrative and academic functions of the college. The quality of an institution is ascertained based on the academic excellence of the students, teachers and the administrative functioning of an institution as a whole. Here IQAC plays a vital role in quality enhancement by promoting research culture in the campus, need based sessions for the faculty, technical staff and students. Following activities were performed during the session 2023-24.

- **External Green Audit by PQMS Quality Services Private Limited Ludhiana**



Green Audit Certificate

This certificate is awarded to **Sri Sathya Sai College for Women, Kasturba Hospital Road, Habib Ganj, Bhopal, Madhya Pradesh, 462024** in recognition of their commitment and efforts towards environmental sustainability.

As a result of the Green Audit conducted on **30th June 2023**, it has been determined that **Sri Sathya Sai College for Women** has implemented a range of effective environmental sustainability practices in line with National Building Code 2016 –Part-11.

This certificate is valid for following scope of activities:

Green Audit
Energy Audit
Environment Audit

Audit Date : 30th June 2023
Certificate No. : 1B05323B20000137.1
Issuance Date : 30th June 2023

Signature
Maneet Dewan
Director

PQMS Quality Services Private Limited
SCO-21, 4th Floor, Feroze Gandhi Market, Ludhiana-141001 (Punjab)
Email: info@qualityindia.in website: www.qualityindia.in

- Submission of AQAR 2022-23
- Submission of SSR III Cycle on 22.02.24.
- Cultural Fest 21.10. 2023



This fest will include our Food Culture, Traditional Dance, Worli Painting, Mehndi Art, Handmade Jewellery & Candles, Diya Decoration, Stalls of Pickles, Jam, Chutney, Squash, Cakes etc.

ENTRY FEES ↑↑
← Free for Garba
← Rs.50 for Stall

FOR FURTHER INFORMATION KINDLY CONTACT
☎DR.KIRAN SHANDILYA: 9826035738
☎DR.SOMANAG: 9977995780
☎DR.RUPA GUHANANDI:9893646730
☎DR.SEEMA SONI: 93028 20790

HAPPY NAVRATRI

- **Motivational Lecture by Ms. Pallavi Mishra (Trainee IAS) on 25.11.23**



**A Learning Opportunity...
Not To Be Missed**

CAREER COUNSELLING AND PLACEMENT CELL,
SRI SATHYA SAI COLLEGE FOR WOMEN, BHOPAL,
IS ORGANISING
DISTINGUISHED INVITED TALK
BY
**MS PALLAVI MISHRA ,
IAS, 2023**



**Date 25-11-23 at
Time 12.30 P.M.
Venue Auditorium**

- External Academic Audit 20.12.23



External Audit - 2022-23

• Role Play on Bharat Ki Veerangnaye 08.02.24



• Seminar on: Empowering Minds, Building Nations :Civil Services

 **SRI SATHYA SAI COLLEGE FOR WOMEN, BHOPAL (M.P.) INDIA**

EMPOWERING MINDS, BUILDING NATIONS: CIVIL SERVICES SEMINAR
BY CIVIL SERVICE CLUB

PRESENTS SPECIAL LECTURE ON
HOW TO PREPARE FOR UPSC / MPPSC EXAMS

 **FRIDAY**
23 FEBRUARY 2024

 **TIME**
12:00 PM

SPEAKER
LAXMI SHARAN MISHRA

- Founder At Civil Service Club Bhopal
- Former Director at Govt Maulana Azad Central Library Bhopal
- Invited by Govt of Madhya Pradesh for कार्यालय निदेशक स्वामी विवेकानंद करियर मार्गदर्शन योजना for 60 Govt College of Madhya Pradesh.





Laxmi Sharan Mishra

“10 नियम”

जो मैंने कल सत्यसाई कॉलेज के स्टूडेंट्स को बताये

- Skill Development class by career guidance and Placement Cell from 1.2.24 to 6.3.24



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6th March 2024

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MORE INFORMATION
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365 247
www.pimrbhopal.in

DR. RICHA JAIN
SPEAKER

Sri Sathya Sai College for Women

DEPARTMENT OF PHYSICS

Organises

SPECIAL TALK

on

Earth and it's Magnetosphere

Join Us!

MARCH 16, 2024

AT 11:00 AM

Auditorium

Speaker

Dr. Shivali Verma
Associate Professor
Oriental College of Technology,
• Bhopal

Dr. Pratibha Singh
Director, SSSCW, Bhopal

Dr. Archana Srivastava
Principal, SSSCW, Bhopal

Head of Department : Dr. Archana Srivastava

Faculty Co-ordinators :
Ms. Mahima P, Smt. Archana C.

- Workshop on career option after UG & PG with science on 15.03.24



Examination Cell

This is a significant part of the Autonomous Cell. It is a confidential section responsible for conducting examinations both internal and external, evaluation, publication and display of results, maintenance of students records for all UGC approved courses falling under the purview of autonomy. The Examination Cell formed in 2018 will remain the same upto. NAAC Team Visit.

Admission process for session 2023-24 commenced from July 2023. Meetings of Board of studies for all subjects were held in August 2023. It was agreed upon for all subjects that the syllabus prescribed by the Central Board of Studies and approved by Barkatullah University in the previous session will be continued in this session also. The Examination pattern and

mark scheme will also remain the same. NEP 2020 is implemented in UG I & II year as recommended by central board of studies and approved by the Governor of M.P.

The Examination Cell is structured as –

Chief Controller – Principal, Dr. Archana Srivastava
Advisor – Dr. Abha Bajpai (Retd. Prof. Hindi)

Examinations Committee – Controller

– Dr. Sudha Tripathi Dy. Controller –
Dr. Shriji Seth Dy. Controller – Dr.
Shalu Saxena

Finance Committee –

Advisor – Shri O.P. Mishra
Co-ordinator – Dr. Poornima Joshi
Dy. Co-ordinator – Dr. Sunita Yadav

Printing Cell –

Co-ordinator – Smt. Vaishali Kadwey
Dy. Co-ordinator – Dr. Megha Singh
Dy. Co-ordinator – Dr. Smita Nair
Dy. Co-ordinator – Dr. Soma Nag

Computer Cell –

Co-ordinator – Ms. Girjesh Chouhan
Dy. Co-ordinator – Smt. Ekta Sabarwal

Computer Operator & Office –

Data Entry Operator – Smt. Shashi Sharma
Office Assistant – Smt. Asha Sanjay Shirsat

Meeting of the **Academic Council** was held on 09.10.2023. Academic Calendar for the session was presented and approved. Generally two CCEs are held in each session. The first CCE was taken in the non-traditional mode for which students were given MCQs and assignments which they had to submit and were marked on them. The second CCE was held in the Traditional mode- students had to take offline tests-paper pen mode. Their papers were evaluated and marked. It was decided that for all subjects at UG & PG levels a certain pattern of question papers will be followed. The paper will be in three sections – Objective questions, Short answers and Long answers. PG Sem IV will have Job Oriented Project of 100 Marks.

Finance Committee 24.03.2022 to 25.03.2025

The Finance Committee meeting of Sri Sathya Sai (Autonomous) College for Women, Bhopal was held on 15.03.2024 the following Members were present.

- **Chairman:** Dr. Archana Srivastava (Principal)
- Finance Officer/ Account Officer of the College
- **Dr. Purnima Joshi , Mr. Y.A. Deshpande**
- One senior –most teacher of the College to be nominated in rotation by the Principal.
- **Dr. Shubha D. Kapdeo**

Dr. Poornima Joshi, Asst. Professor Commerce, Dr. Sunita Yadav Asst. Professor Zoology, Dr. Neena Arora, Associate Professor Chemistry, Dr. RenuMishra, Associate Professor Botany and Shri O.P. Mishra, Accounts Officer were present in the meeting as special invitees.

At the outset it was conveyed that since the College was granted Autonomous Status the finance committee was constituted as per UGC guidelines for a term of 3 years.

The main points discussed were as follows:-

1. It was conveyed that in the academic session 2023-24 (1 July 2023 to 30 June 2024), the estimated income from examination and other fees would be Rs. 1025500/-. An estimated expenditure Rs. 1025500/- was proposed. In the session the actual income was Rs. 711350/- and the expenditure was made accordingly. For the session 2024-25 (01 July 2024 to 30 June 2025) a budget was proposed on the basis of estimated income and expenditure.


Meeting of the **Governing Body** was held on 16.03.2024.

The following members were present:

1. **Chairman:- Dr. Meena Pimpalpure**
2. Shri. Jamboo Bhandari - Member
3. Shri. S.K. Sachdeva - Member
4. Dr. Gyanvardhan Pathak - Member
5. Shri.Vijay Sampat - Member
6. Dr. Renu Mishra - Member Teacher
7. Dr. Malti Joshi - Member Teacher
8. Smt. Elsy Jerome - One Senior Employee member
9. Dr. Radhavallabh Sharma - Educationist
10. Dr. Mathura Prasad - State Government nominee
11. Dr. Mona Purohit - University Nominee
(UTD BU Bhopal)
12. Dr. Archana Srivastava - Principal

- The Principal Welcomed all the members present in the meeting.

- Dr. Abha Bajpai, Advisor, Autonomous Cell co-ordinated the meeting and presented the working details of the cell and the system of examination followed by the institution.
- Minutes of the Academic Council meeting were read and approved.
- Model Questions of NEP 2020 of I year of all faculties were prepared at by Autonomous cell.
- In UG I, II & III Year NEP – 2020 is implemented. The questions paper of the external examination should preferably contain long answer, short answer and objective questions. Where the internal assessment is for 30 marks, the continuous evaluation of the student will be conducted at four times by conducting four tests of 10 marks each of these, three must be written tests and the fourth may, be written test/ Quiz/ Seminar/ Assignment for theoretical courses Marks Obtained in best three tests out of four will be awarded to the student
- Minutes of the Finance Committee meeting were read and approved. Budget proposals for the session 2024-25 were presented for approval.
- The Principal gave a brief report on the working and progress of the Autonomous Cell in the session.
- The Principal conveyed that the next session 2024-25 is expected to commence by July/August 2024. Regarding teaching learning systems and courses, UGC guidelines will be followed.
- The meeting concluded with vote thanks to the Chair and other present.



Controller

Autonomous Cell



Principal

PRINCIPAL
Sri Sathya Sai College
For Women, Bhopal (M.P.)